

LimeSurvey

1. Basics LimeSurvey

1.1 Requirements

Anyone who has a FH Grisons account can use the LimeSurvey. The LimeSurvey can be operated with all common Internet browsers (Internet Explorer, Firefox, Chrome and Safari). The LimeSurvey works on cell phones, but the display is not optimal for meaningful use.

1.2 Tree structure

A survey is recorded in a kind of tree structure. This tree structure must be created from top to bottom. For example, a question cannot be created if no question group has been created beforehand.

- Survey
 - ↳ Question groups
 - ↳ Question

1.3 Help and examples

Help and examples can be found at the address <http://www.limesurvey.org>.

2. Create and edit survey

2.1 Log on

Open the Link <https://survey.fhgr.ch/admin> and log in with your FH Grisons account. To use the survey in English, you must select the language English - Englisch (Sprache)

Anmelden

Authentifizierungsmethode
LDAP

Benutzername
username

Passwort
.....|

Sprache
English - Englisch

Anmelden

2.2 Survey

2.2.1 Create survey

A new survey can be created in various ways:

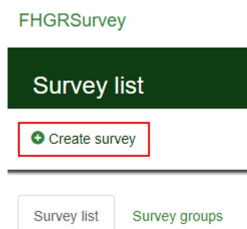
1. Click "Create Survey" on the homepage.



2. Open the "Survey list" on the homepage



and click "Create survey" in the top left corner of the new window.

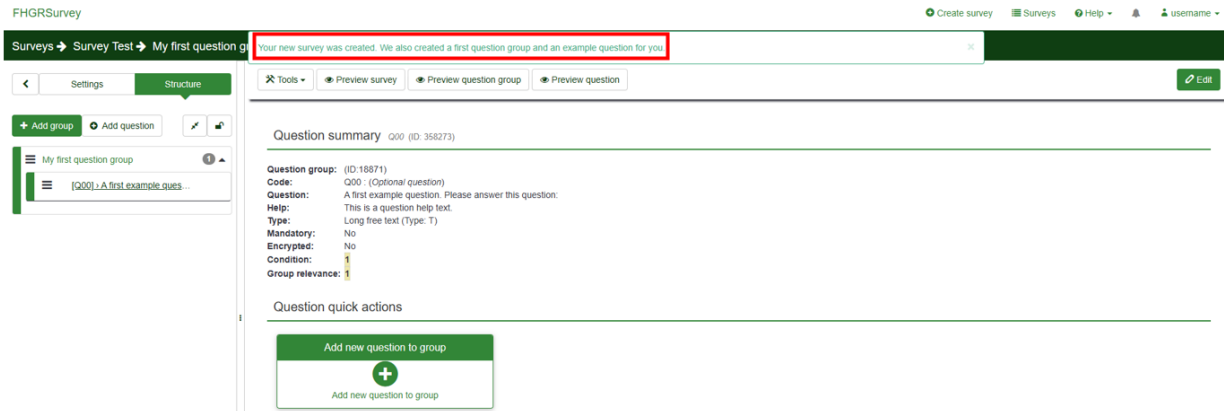


In the area on the left, you must enter a survey title and select the base language. Then create survey or save.

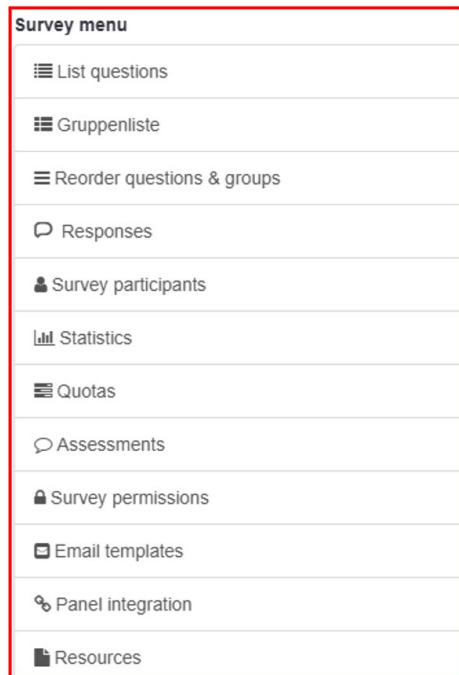
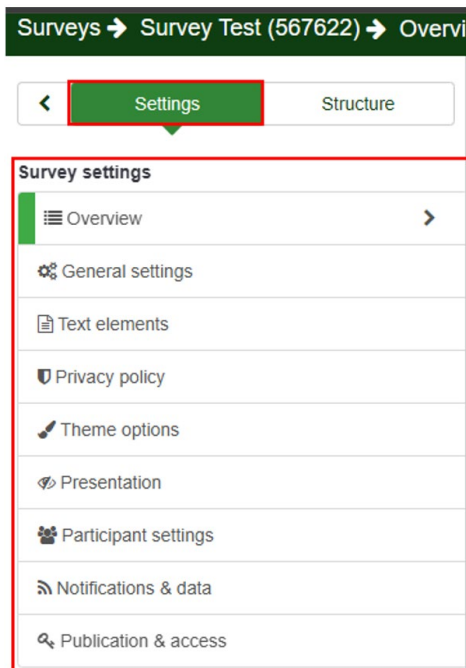
The "description" is displayed in the header area of the survey throughout the entire survey.

The screenshot shows the 'Create, import, or copy survey' form. At the top, there is a dark green header with the text 'Create, import, or copy survey'. Below the header, there is a navigation bar with 'Create', 'Import', and 'Copy' buttons. Below the navigation bar, there are several form fields: 'Survey title' (with a red box around the label and the text 'Survey Test'), 'Base language' (with a red box around the label and the text 'English'), and 'Survey group' (with the text 'Survey for HR Managers'). Below the form fields, there is an 'Administrator' section with 'Default', 'Current user', and 'Custom' buttons. At the bottom, there is a 'Create survey' button highlighted with a red box.

A survey group and a question will now be automatically created for the newly created survey. (and you can start with new groups and questions)



Before we start with the question groups and questions, we will explain the required setting options.
The settings are classified into 2 groups.
Survey settings and Survey menu



Survey setting « Overview »

At the moment not all values are entered here because we have not yet completely created and activated the survey.

Survey summary : Survey Test (ID 567622)

Share survey English (Base language): https://survey.fhgr.ch/567622?lang=en End URL: - Number of questions/groups: 1/1	Text elements: Description: Welcome: End message:
Publication and access settings: Start date/time: - Expiration date/time: - Listed publicly: No	Survey general settings Owner: username (name.user@fhgr.ch) Administrator: Administrator (support@fhgr.ch) Theme: fruity
Hints and warnings: Responses to this survey are NOT anonymized. It is presented group by group. Participants can save partially finished surveys. Basic email notification is sent to: Detailed email notification with response data is sent to:	Database usage: No info or no data found

Survey setting « General settings »

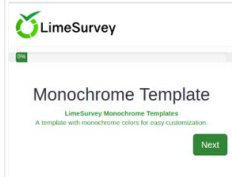
Survey settings

- Overview
- General settings**

Under “General survey settings ” you can select between four display options for “Format”.

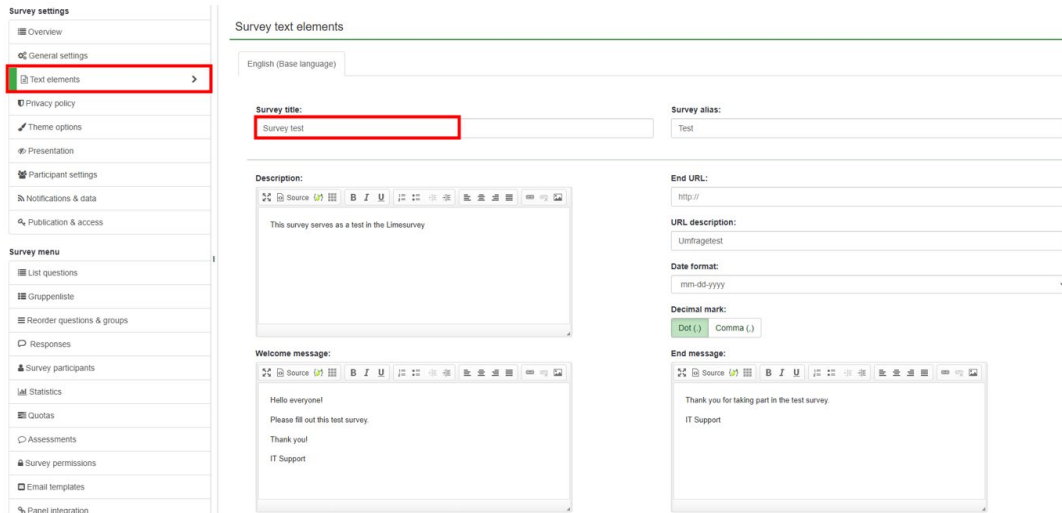
- Question by question: Only one question is displayed per page.
- Group by group: All questions in a question group are displayed per page.
- All in one: All survey questions are displayed on one page.
- Inherit (Group by group): All questions in a question group are displayed per page, and inherit to the next group.

General survey settings

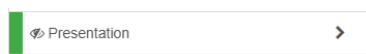
Survey languages: English	Group: Survey for HR Managers
Base language: English	Format: <input checked="" type="radio"/> Question by question <input type="radio"/> Group by group <input type="radio"/> All in one <input type="radio"/> Inherit [Group by group]
Survey owner: username - user name	Theme: Inherit [fruity]
Administrator: Administrator <input checked="" type="checkbox"/> On <input type="checkbox"/> Off	
Administrator email address: support@fhgr.ch <input checked="" type="checkbox"/> On <input type="checkbox"/> Off	
Bounce email address: <input type="checkbox"/> On <input type="checkbox"/> Off	

Survey setting « Text elements »

If you want to change the survey title you can do so here.. The remaining fields are optional. The "description" is displayed in the header area of the survey throughout the entire survey, and can be entered here



Survey settings « Presentation & navigation settings » Various settings can be made regarding the appearance of the survey.



Presentation & navigation settings

<p>Navigation delay (seconds): <input type="text" value="0"/> Inherit: <input checked="" type="checkbox"/> On <input type="checkbox"/> Off</p> <p>Show question index / allow jumping: <input type="button" value="Disabled"/> <input type="button" value="Incremental"/> <input type="button" value="Full"/> <input checked="" type="button" value="Inherit [Disabled]"/></p> <p>Show group name and/or group description: <input type="text" value="Inherit [Show both]"/></p> <p>Show question number and/or code: <input type="text" value="Inherit [Hide both]"/></p> <p>Show "No answer": <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [On]"/></p>	<p>Show "There are X questions in this survey": <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [On]"/></p> <p>Show welcome screen: <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [On]"/></p> <p>Allow backward navigation: <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [Off]"/></p> <p>Show on-screen keyboard: <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [Off]"/></p> <p>Show progress bar: <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [On]"/></p> <p>Participants may print answers: <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [Off]"/></p> <p>Public statistics: <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [Off]"/></p> <p>Show graphs in public statistics: <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [Off]"/></p> <p>Automatically load end URL when survey complete: <input type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [Off]"/></p>
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Survey setting « Publication & access » among other things, the start and end dates can be entered.

🔍 Publication & access >

Publication & access control settings

<p>Start date/time:</p> <input type="text"/>	<p>Link survey on public index page:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>
<p>Expiry date/time:</p> <input type="text"/>	<p>Set cookie to prevent repeated participation:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>
	<p>Use CAPTCHA for survey access:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>
	<p>Use CAPTCHA for registration:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>
	<p>Use CAPTCHA for save and load:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>

Survey setting « Notification and data management settings » settings can be made via additional information from participants.

🔍 Notifications & data >

Notification and data management settings

<p>Date stamp:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>	<p>Enable assessment mode:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>
<p>Save IP address:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>	<p>Participant may save and resume later:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [On]"/>
<p>Anonymize IP address:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>	<p>Send basic notification email to: Inherit:</p> <input type="text"/> <input checked="" type="button" value="On"/> <input type="button" value="Off"/>
<p>Save referrer URL:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>	<p>Send detailed notification email to: Inherit:</p> <input type="text"/> <input checked="" type="button" value="On"/> <input type="button" value="Off"/>
<p>Save timings:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>	<p>Google Analytics settings:</p> <input checked="" type="button" value="None"/> <input type="button" value="Use settings below"/> <input type="button" value="Use global settings"/>

Survey setting « Participant settings » for example, you can set whether anonymized answers are allowed. When all settings have been made, click “Save” in the top right corner.

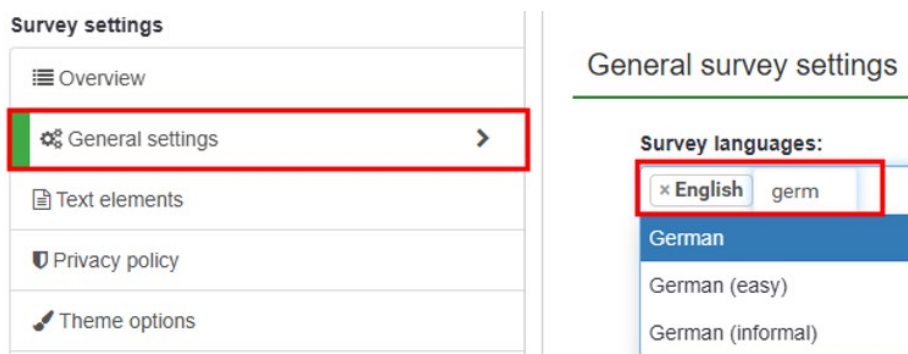
🔍 Participant settings >

Survey participant settings

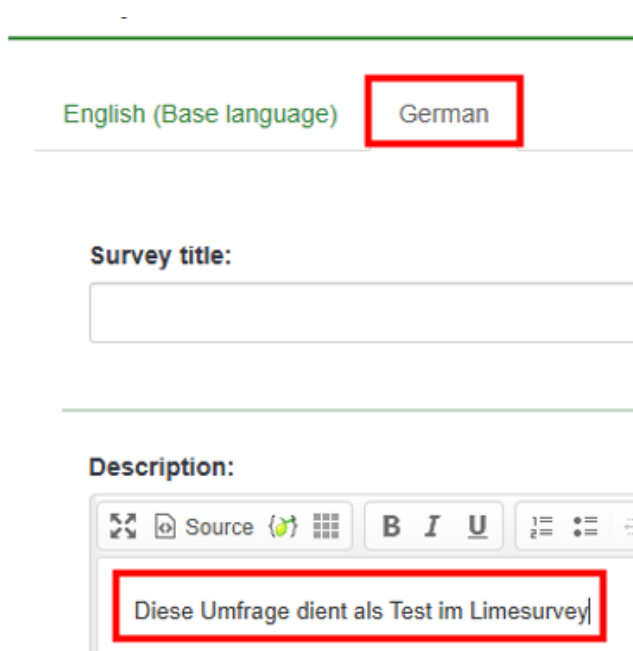
<p>Set access code length to: Inherit:</p> <input type="text" value="15"/> <input checked="" type="button" value="On"/> <input type="button" value="Off"/>	<p>Anonymized responses:</p> <input checked="" type="button" value="On"/> <input type="button" value="Off"/> <input checked="" type="button" value="Inherit [Off]"/>
	<p>Enable participant-based response persistence:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>
	<p>Allow multiple responses or update responses with one access code:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>
	<p>Allow public registration:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>
	<p>Use HTML format for participant emails:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [Off]"/>
	<p>Send confirmation emails:</p> <input type="checkbox"/> On <input type="checkbox"/> Off <input checked="" type="button" value="Inherit [On]"/>

2.2.2 Survey « general settings »

To change the survey settings or select an additional language, select “General Settings” under “Survey Settings”. An additional language can now be selected under “General survey settings”.

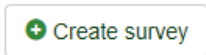


If a second language has been added, an additional tab with the second language will be displayed for the survey, question groups and questions. The translation must be entered in this tab.

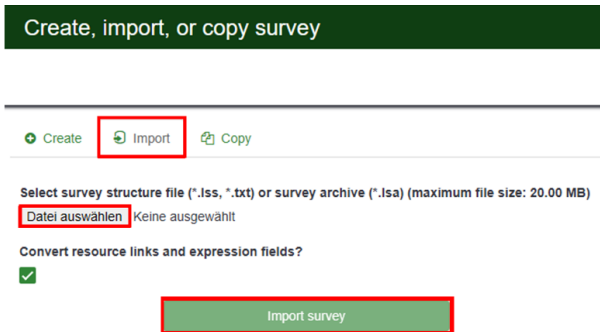


2.2.3 Survey import

To import a survey, click create a survey.

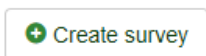


Switch to the "Import" tab. Select the relevant file using "Browse" (Datei auswählen) and click "Import survey".

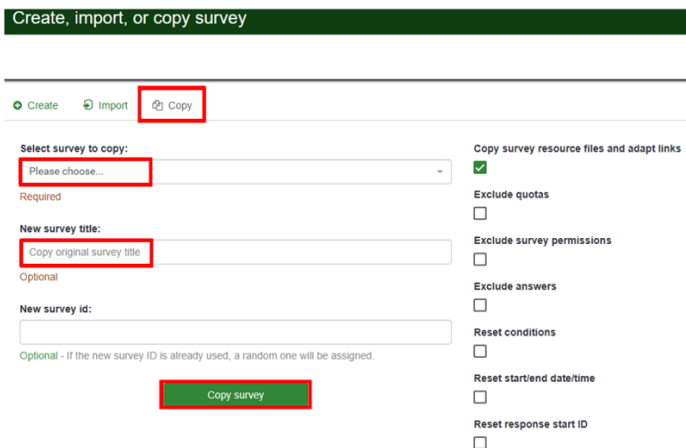


2.2.4 Copy survey

To copy a survey, click create survey

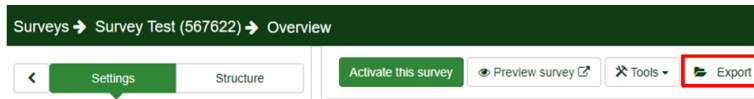


Switch to the "Copy" tab. Select the survey you want to copy and enter the new survey title. Once all settings have been made, click "Copy survey".

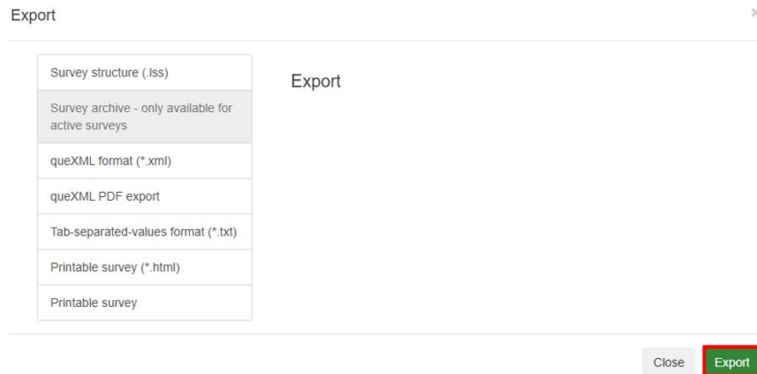


2.2.5 Export survey

To export the survey, open the relevant survey and click “ Export ”.

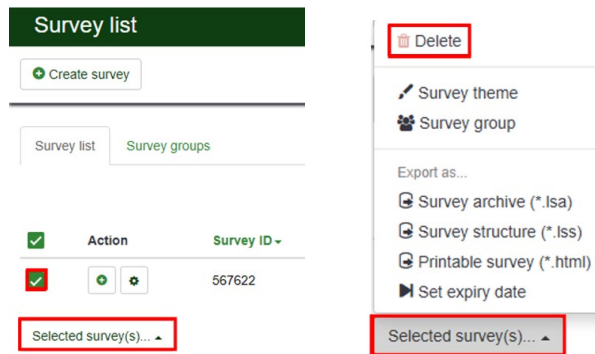


In the new window, select the desired option and click “Export”.

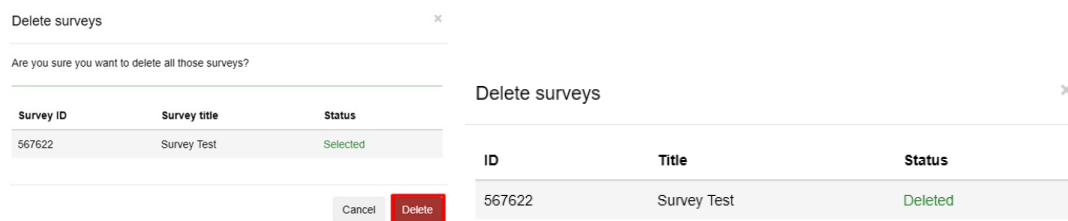


2.2.6 Delete survey

To delete the survey, the corresponding survey must be opened and marked. Use the « selected survey » button to select the « delete » function.



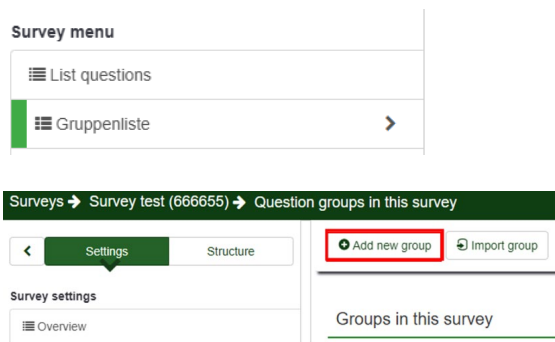
You will be asked if you are sure you want to delete the survey. If you no longer need the survey, click on "Delete ", and you see the deleted survey.



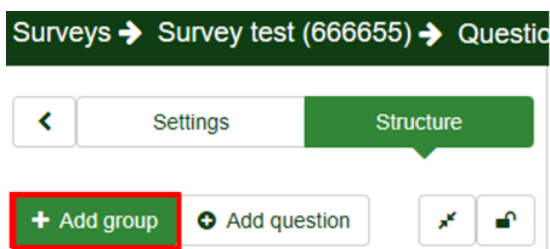
2.3 Question group
2.3.1 Create question group

There are two options for creating a new question group:

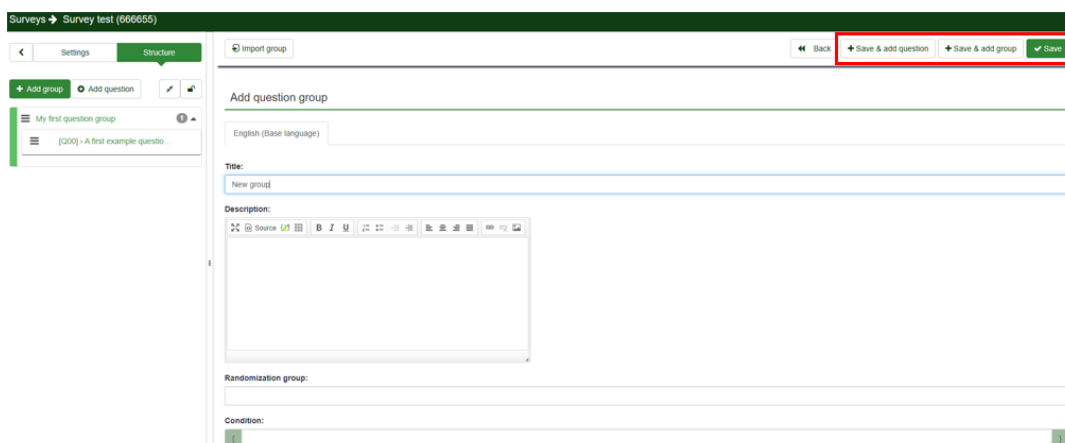
1. Select “List question groups” (Gruppenliste) in the navigation on the left and click “Add new group”.



2. Go to “Structure” in the navigation on the left and select “Add question group”.

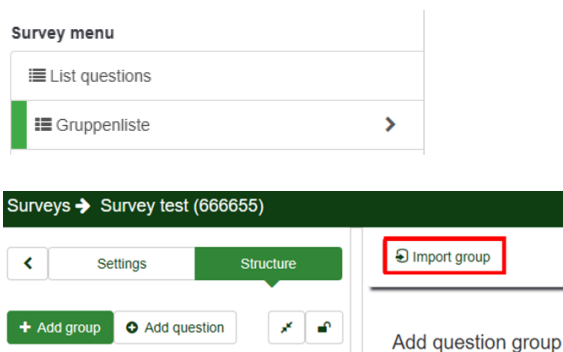


The question group title needs to be entered. Description of the question group is optional. When all the information is entered, click between “Save and add question”, “Save and new group” and “Save”.

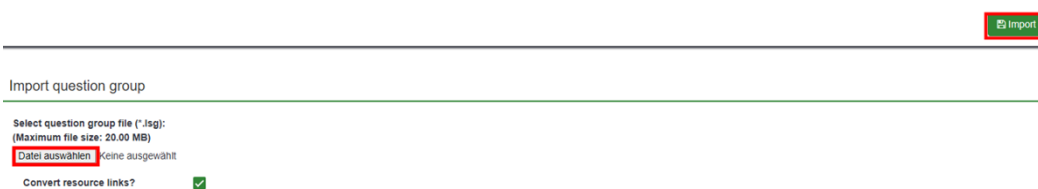


2.3.2 Import group

It is possible to import already existing question groups. To do this, click on "List question groups" and select "Import a group".

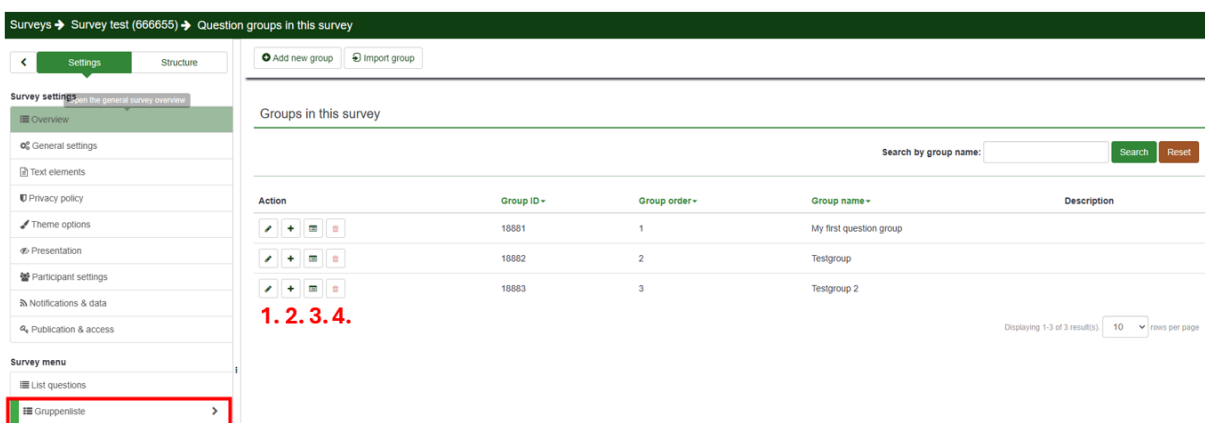


Select the appropriate file via "Browse..." (Datei auswählen) and click "Import".



2.3.3 Edit question group

Click "List question groups" (Gruppenliste) in the navigation on the left. All created question groups will be displayed.



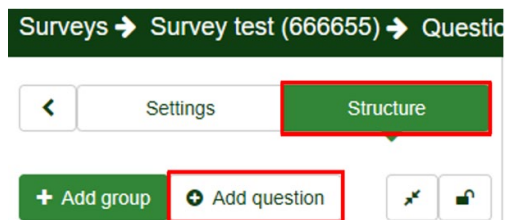
1. Edit question group
2. Add question group
3. View group overview
4. Delete question group

2.4 Question

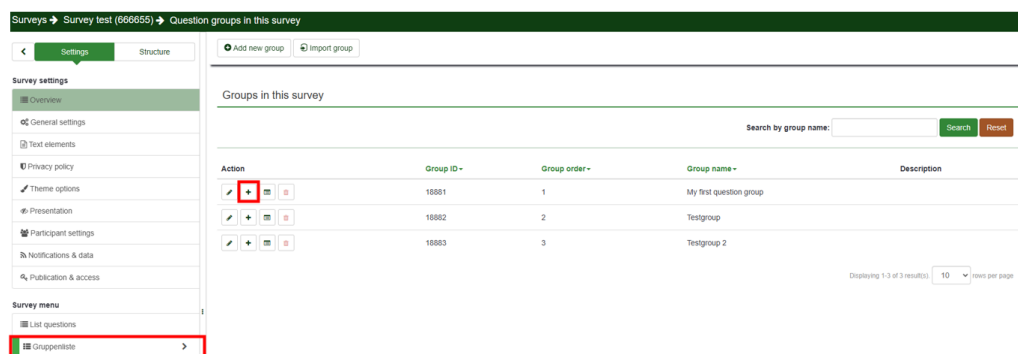
2.4.1 Create question

There are three ways to create a question:

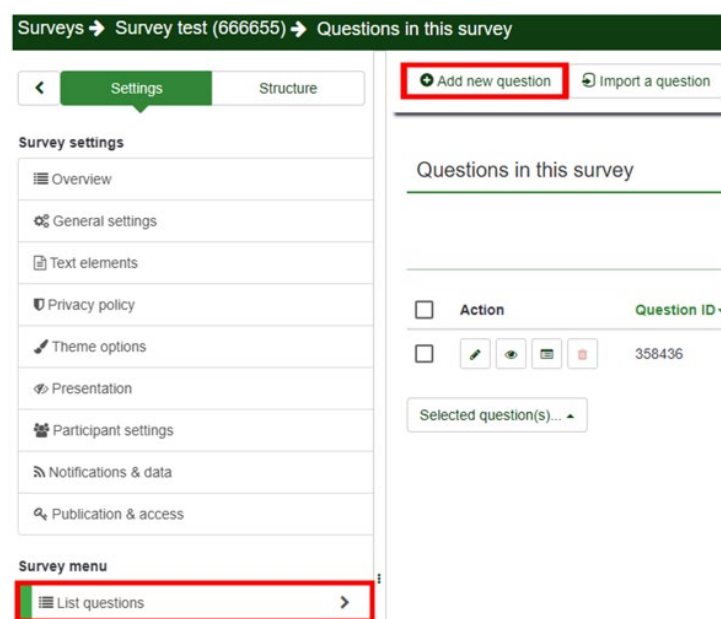
1. Go to “Structure” in the navigation on the left and create a new question using “Add question”.



2. In the navigation on the left, click on “List question groups” and use the “+” in the corresponding question group to create a new question.



3. Click on “List questions” in the navigation on the left and click on “Add new question”.



The “Code” and the “Question” must be filled in. The “Help text” for the question is optional.

Under question typ « Long free text » different question/answer options can be selected. To do this, click on the opened folder and select a question type in the new window. When an option is clicked, a preview is displayed.

Question type

Long free text

Select question type

- Single choice questions
- Arrays
- Multiple choice questions
- Bootstrap buttons
- Image select multiple choice
- Multiple choice**
- Multiple choice with comments
- Text questions
- Mask questions

Multiple choice

Multiple choice

Check all that apply

Yes

No

Maybe

Close Select

Under “Question groups” you can switch between the different question groups to get voted. With “Mandatory information” you can select whether the question should be a mandatory question or not. Option "Soft" gives a possibility to hide the asterisk (*). Further settings for the question can be made under “Display”, “Logic”, “Other” and “Statistics”.

Settings

General Settings

Question group ?

My first question group

Mandatory ?

On Soft Off

Condition ?

{ 1 }

Encrypted ?

On Off

Input validation ?

RegExp

Save as default values ?

On Off

Logic

Display

Input

Other

Timer

Statistics

If everything is entered correctly, click on “Save” or “Save and New” at the top right.

2.4.2 Additional information

Adjustments to an already created question can be made using the edit button and or under tools. Depending on what you want to change.

Tools
Preview survey
Preview question group
Preview question
Edit

Question summary (ID: 15981) (ID: 355436)

Question group: (ID: 15981)

Code: Q00: (Optional question)

Question: What is your favourite food

Help: multiple answers possible

Type: Multiple choice (Type: M)

Options/Order: No

Mandatory: No

Encrypted: No

Condition: { }

Group relevance: 1

Question quick actions

Tools

Preview survey

- Condition designer
- Edit default answers
- Export
- Copy

Survey logic file

- English
- German
- Delete question

Change the text for the sub-question and the answer options and add more sub-questions and answer options if necessary. When all sub-questions and answer options have been created, click "Save and close".

Code: Q00

Question type: Multiple choice

Question: What is your favorite food

Code	Subquestion	Relevance equation	Action
SQ002	Vegetables	1	[Action icons]
SQ003	meat	1	[Action icons]
SQ004	fisch	1	[Action icons]
SQ005	chicken	1	[Action icons]

Settings: General Settings, Question group, Other, Mandatory, Condition, Encrypted, Save as default values, Logic, Display, Other, Statistics

2.4.3 Import question

There are two ways to import a question:

1. Create a new question and click on "Import question" at the top left.

Surveys → Survey test → My first question group → G01Q06

Settings | Structure | **Import question**

+ Add group | **+ Add question** | [Action icons]

Create question

2. In the navigation on the left, select "List questions" and click "Import question".

Surveys → Survey test (666655) → Questions in this survey

Settings | Structure

Survey settings: Overview, General settings, Text elements, Privacy policy, Theme options, Presentation, Participant settings, Notifications & data, Publication & access

Survey menu: **List questions**

Import a question | Add new question

Questions in this survey

Action	Question ID
[Action icons]	358436
[Action icons]	358538
[Action icons]	358707
[Action icons]	358543
[Action icons]	358753

Selected question(s):

Use “Browse...” to select the question you want to import, change the other settings if necessary and click “Import”.

[Import](#)

Import a question

Select question file (*.isq):
(Maximum file size: 20.00 MB)
[Datei auswählen](#) Keine ausgewählt

Destination question group:
My first question group (ID:18881)

Automatically rename question code if already exists?

Convert resource links?

Jump to question after import?

2.4.4 Edit question

Settings Structure

Survey settings

- Overview
- General settings
- Text elements
- Privacy policy
- Theme options
- Presentation
- Participant settings
- Notifications & data
- Publication & access

Survey menu

- List questions

Add new question Import a question

Questions in this survey

Search: Group: (Any group) [Search](#) [Reset](#)

Action	Question ID	Group / Question order	Code	Question	Question type	Group	Mandatory	Other
<input type="checkbox"/>	358436	1 / 1	Q00	What is your favorite food	Multiple choice	My first question group		
<input type="checkbox"/>	358538	1 / 2	G01Q02	how many pieces do you need	Array	My first question group	Soft	
<input type="checkbox"/>	358707	2 / 1	G02Q04	What is your favorite color	List (Dropdown)	Testgroup		
<input type="checkbox"/>	358543	2 / 3	G01Q03	What is important for you in a good survey	Long free text	Testgroup	Soft	
<input type="checkbox"/>	358753	3 / 1	G03Q05	how many questions did you answer	Array (Numbers)	Testgroup 2		

Selected question(s):

Displaying 1-5 of 5 result(s) 10 rows per page

1. Edit question
2. View question
3. Overview question
4. Delete question

2.5 Adjust the order of questions/question groups

Under “Adjust the order of questions/question groups”, questions can be moved to a different order or to a different question group.

To do this, open “Adjust the order of questions/question groups” in the navigation on the left and drag the relevant question to the desired location with the mouse. Save the change by clicking on “Save” or “Save and close”.

The screenshot shows the 'Reorder questions/question groups' interface. On the left, a sidebar contains 'Survey settings' and 'Survey menu'. The 'Reorder questions & groups' option in the 'Survey menu' is highlighted with a red box. The main area is titled 'Organize question group/questions' and contains a list of question groups. The first group is '18881 My first question group' containing questions 'Q00: [1] Q00 What is your favorite food' and 'G01Q02: [2] G01Q02 how many pieces do you need'. The second group is '18882 Testgroup' containing 'G02Q04: [[[is_empty(666655X18881X358436SQ001.NAOK)]]] G02Q04 What is your favorite color' and 'G01Q03: [3] G01Q03 What is important for you in a good survey'. The third group is '18883 Testgroup 2' containing 'G03Q05: [1] G03Q05 how many questions did you answer'. A 'Save' button is visible in the top right corner.

3. Test question

If an adjustment has been made and saved, you can view it directly via the question preview

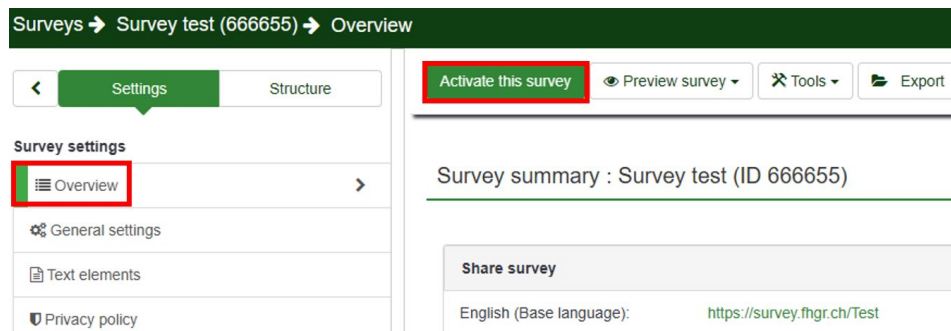
The screenshot shows the 'Overview' interface. The 'Preview survey' button in the top navigation bar is highlighted with a red box. The 'Overview' option in the 'Survey settings' sidebar is also highlighted with a red box. The main area displays 'Survey summary : Survey test (ID 666655)'.

The survey will open in a new window and can be tested.

The screenshot shows the survey preview window. At the top, it says 'Survey test' and 'Language: English - English'. A message box states: 'This survey is currently not active. You will not be able to save your responses.' Below this, the title 'My first question group' is displayed. The main content area shows a question: 'What is your favorite food'. The question type is 'multiple answers possible' and 'check all that apply'. The options are: 'Vegetables', 'meat', 'fish', and 'chicken', each with an unchecked checkbox.

4. Activate survey

Once the survey has been tested, it can be activated using “Activate this survey”.



A warning will be displayed about what can and cannot be changed after activation. If you agree, click on "Save & activate survey".

Note: Please review your survey carefully before activating

Once a survey has been activated you can no longer **add** or **delete** questions, questions groups, or subquestions. You will be **still able to edit** questions, questions groups, or subquestions.

Notification & data management

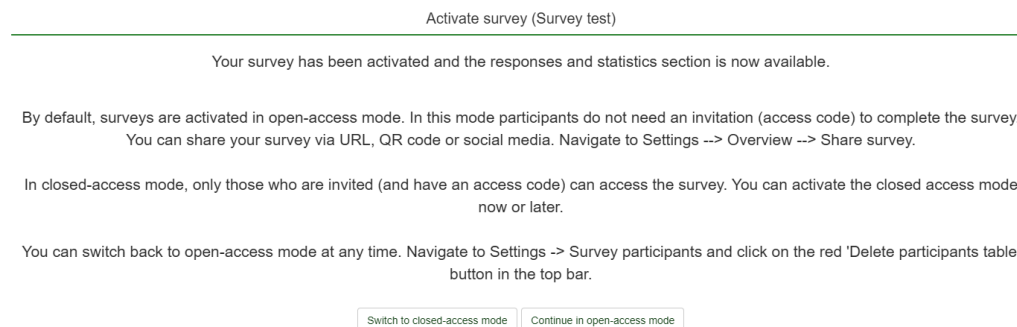
Additionally, the following settings cannot be changed once a survey has been activated. Please check these settings now:

Anonymized responses ⓘ	<input type="text" value="No"/>	Date stamp ⓘ	<input type="text" value="No"/>
Save IP address ⓘ	<input type="text" value="No"/>	Anonymize IP address ⓘ	<input type="text" value="No"/>
Save timings ⓘ	<input type="text" value="No"/>	Save referrer URL ⓘ	<input type="text" value="No"/>

Tip: Please note that you need to **deactivate** a survey if you want to **add** or **delete** groups/questions or **change** any of the settings above. The changes will cause all collected data from respondents to be moved and archived.

Save & activate survey Cancel

In the next window you can decide whether the survey should be open (“No, thanks”) or whether only certain participants should have access to it (“Switch to closed mode”).



If you click on “Switch to closed mode”, you will need to import a participant list or record the participants under “Survey participants” (on the left in the navigation).

If you click on “Continue in open-access mode,” you will receive an overview of the survey with the corresponding link.

5. Stop survey

To stop the survey, open the relevant survey and click on “Stop this survey”.

You can choose between two options: “Deactivate survey” and “End survey temporarily”.

Stop this survey(666655)

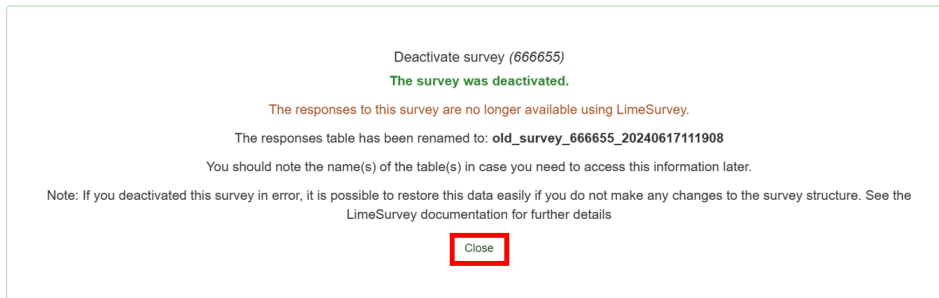
Attention: Please read the following carefully before stopping your survey.

There are two ways to stop a survey. Please read the Expiration and Deactivation points below before proceeding.

<p>Expiration</p> <ul style="list-style-type: none"> No responses are lost. No participant information is lost. The ability to change questions, groups and parameters is limited. An expired survey cannot be accessed by participants. A message will be displayed stating that the survey has expired. It is still possible to perform statistical analysis on responses. <p style="text-align: center;">Expire survey</p>	<p>Deactivation</p> <ul style="list-style-type: none"> Responses are no longer accessible. Your response table will be renamed to: <code>_old_666655_20240617111252</code> All participant information will be lost. A deactivated survey cannot be accessed by participants. A message will be displayed stating that the survey has been closed. Questions, groups and parameters can be edited again. We highly recommend that you export your responses before deactivating your survey. <p style="text-align: center;">Deactivate survey</p>
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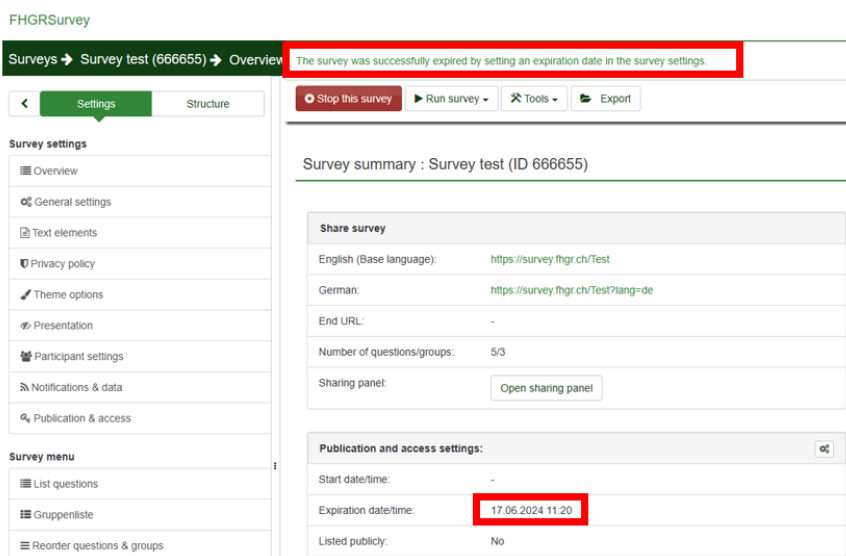
5.1 Deactivate survey

If you choose this option, all responses received up to this point will no longer be available. However, all settings can be changed again. Confirm the new message that appears by clicking on "Close".

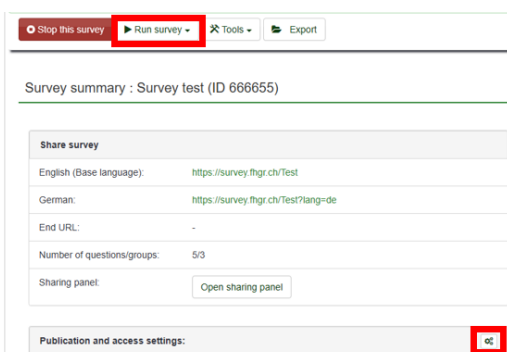


5.2 Expire survey

With this option, all answers are retained, but not all settings can be edited.



To reactivate the stopped survey, open the corresponding survey and click on "Run survey". Or edit the Expiration date/time under "Publication and access settings"



Click on the calendar icon for "End Date/Time".

Publication & access control settings

Start date/time:

Expiry date/time:

Delete the end date using the trash icon and confirm everything by clicking on "Save".

Expiry date/time:

17.06.2024 11:22

6. Evaluate the survey

Survey evaluation can be output in 2 different variants and customized with additional settings.

6.1 Survey list

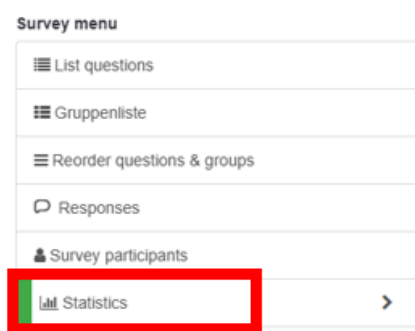
This button can be selected from the main tab of your surveys.

<input type="checkbox"/>	Action	Survey ID	Status	Title	Group
<input type="checkbox"/>		666655		Survey test	Survey for HR Managers

The statistics are displayed graphically here. Additional evaluation details can be switched on or off using the Expert Mode



6.2 Expert mode under settings statistics



Expert mode settings

General filters

Statistics

General filters ▲

Main options

Include:

Output format:

View summary of all available fields:

Show graphs:

Statistics report language:
 English ▼

Output options

Show text responses inline:

Subtotals based on displayed questions:

Chart type:
 As defined in question settings ▼

Number of columns:

Graph labels:

Each question has its own graph type defined in its advanced settings. Using the chart type selector you can force the graph type for all selected questions.

Filter

Response ID greater than:

Response ID less than:

Response filters

Once you have selected the desired answers, you can apply this filter immediately and display the statistics using the function view statistics

Response filters ▲

My first question group (Question group18881) ▲

Q00 - "What is your favorite food?"

Gemüse
 Fleisch
 Fisch
 Hirsenfrucht

"how many pieces do you need"

"how many pieces do you need Klein - # G01Q02"
 (AQ01) 1
 (AQ03) 2
 (AQ02) 3
 (AQ04) 4

"how many pieces do you need Gross - # G01Q02"
 (AQ01) 1
 (AQ03) 2
 (AQ02) 3
 (AQ04) 4

The result is displayed like this and can be expanded using Browse.

Statistics ^

Results

Number of records in this query: 1

Total records in survey: 1

Percentage of total: 100.00%

[Browse](#)

7. Survey responses

Survey responses Display mode: [Extended](#) [Compact](#)

Showing filtered results [View without the filter.](#)

<input type="checkbox"/> Action	id	seed	lastpage	completed	startlanguage	Q00_SQ002 What is your favorite food Vegetables	Q00_SQ003 What is your favorite food meat	Q00_SQ004 What is your favorite food fish
<input type="checkbox"/>	2	308549728	3	✓	en		Yes [Y]	

Selected response(s) [+](#) [-](#)

Displaying 1-1 of 1 result(s) 10 rows per page

Settings responses

Settings Structure

Survey settings

- Overview
- General settings
- Text elements
- Privacy policy
- Theme options
- Presentation
- Participant settings
- Notifications & data
- Publication & access

Survey menu

- List questions
- Gruppenliste
- Reorder questions & groups
- Responses**

Summary [Display responses](#) [Data entry](#) [Statistics](#) [Export](#) [Import](#) [View saved but not submitted responses](#) [Batch deletion](#)

1. 2. 3. 4. 5. 6. 7. 8.

Survey responses

Showing filtered results [View without the filter.](#)

<input type="checkbox"/> Action	id	seed	lastpage	completed	startlanguage	Q00_SQ002 What is your favorite food Vegetables	Q00_SQ003 What is your favorite food meat
<input type="checkbox"/>	2	308549728	3	✓	en		

Selected response(s) [+](#) [-](#)

1. Displays the summary of all answers.
2. Displays all survey responses.
3. Shows the complete survey in a compressed format. This view can be used to enter answers manually (e.g. in an interview).
4. Shows the statistics of the answers. These statistics can be used to get an overview during the survey. Otherwise, it is recommended to export the data for statistics.
5. The survey answers can be exported in various formats.
Various settings can be made for export.
6. Imports answers.
7. Displays cached responses (if the survey allows this option).
8. Antworten über Antworten ID's löschen.